Alberta SPCA CTSanimals.ca Privacy & Data Management Policy

1. Purpose

In providing access to the courses on the CTSanimals.ca website, we collect teacher and student information which includes names and email addresses in order to create user accounts. Teachers can request that student names be anonymized. Collected information is only used for this purpose and will be not shared outside of the Alberta SPCA education department or with any other parties.

2. Consent

By accessing and using the site and services, you consent to the collection and use of personal information of the users for the purposes in this policy. The school, school board or teachers also agree to obtain the consent of any students whose information is shared with Alberta SPCA for these purposes.

3. Data Retention

All student information will be deleted at the end of each school year or upon notification from teacher that student has completed course and can be removed.

Teacher information (name and email) will be removed upon written request from the teacher. Any removal of teacher information will impact the teacher's ability to access and use the site and services.

4. Safeguards

Our Leaning Management System (LearnDash) is updated regularly to ensure security measures are up-to-date. Our webhosting is through Lightning Base: https://lightningbase.com/wordpress-hosting/features/#security

5. Cookie & Log Files

We may use cookies to analyze aggregated web traffic, identify whether users are signed in to our site, store information about user preferences, and to recognize users when they return to our site. If you reject cookies, you may still use our site, though some areas may be functionally limited.

6. Changes

We reserve the right to modify this policy to keep up with changes in the law and circumstance. Changes to this privacy policy will be posted on our website. By continuing to use or access our services or site after a change is posted, you consent to the modified terms of the privacy policy.

7. Questions

If you have any questions about how data is managed, please reach out to education@albertaspca.org.